

A'laa Alaa Abdelwahab

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in [Alaa Abdelwahab](#)

Objective

Motivated law graduate with solid experience in HR, marketing, and career development. Proven leadership skills as a Marketing Team Leader at ASU Career Center and practical HR expertise from Resala Charity Organization. Seeking a role in training coordination or career coaching to enhance organizational success and empower individuals to achieve their goals.

Work Experience

Career Coaching Coordinator Intern

Career Center, Ain Shams University

July 2024 – October 2024

- Coordinated career coaching events and workshops for 1,500+ students, enhancing engagement and career readiness.
- Designed and delivered workshops on resume writing, interviewing skills, and job search strategies.
- Provided personalized career counseling to students.
- Assisted in organizing the annual career fair, attracting 50+ employers.
- Collected and analyzed feedback to improve program outcomes.

Branch Manager

Resala Charity Organization

2021 – 2023

- Managed daily branch operations and led a team of volunteers.
- Implemented community development projects impacting over 14,000 families.
- Recognized as Ideal Branch Manager (2022).

Executive Quality Manager

Resala Charity Organization

2024

- Spearheaded quality assurance initiatives, improving organizational services and impact.
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Education

Ain Shams University

Faculty of law

Oct 2020 – Jul 2024

Projects

- **Paper Recycling (Dec 2021 – Dec 2023):** Led the collection of 24 tons of paper for recycling, significantly contributing to sustainability efforts.
- **Salya (July 2023):** Participated in a project focused on recycling baby diapers, contributing innovative ideas to reduce waste.

- **Crevita (July 2022):** Extracted feed from marine shellfish as part of an innovative sustainability initiative.
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Courses and workshops

- **Leadership Skills – Career Center (Feb 2022):** Developed expertise in team building, conflict resolution, and strategic planning.
 - **Upskill: Teaching Soft Skills – Career Center (July 2023):** Enhanced communication and teaching methodologies.
 - **Motion Graphics (AE Basics) – Graphinco (March 2024):** Learned character rigging and animation basics.
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Extracurricular Activities

Ain Shams University Career Center

- **Volunteer Coordinator (2024):** Managed 350+ volunteers during Career Week.
- **Marketing Team Leader (Nov 2023 – Feb 2024):** Executed marketing campaigns to increase event engagement.

Fem-Power (Jul 2023 – Oct 2023):

- Contributed to empowering women by providing tools and resources for workforce success.

Enactus-ASU (Oct 2021 – Feb 2024):

- Impact Accelerator Team Member: Promoted a positive work environment.
 - Finance and Resources Team Member: Secured sponsorships to support events.
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Skills

Core Skills:

- Leadership and Team Management
- Communication and Public Speaking
- Problem-Solving and Adaptability

Technical Skills:

- Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- Marketing Tools and Social Media Platforms
- HR Software (e.g., HRIS, ATS)

Specialized Skills:

- Career Counseling
- Workshop Facilitation
- Program Management
- Data Analysis