

Alaa Mohamed Ahmed

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Summary

- Employability and soft skills trainer for more than 6 years.
- Professional Career Development Specialist more than 4 years.
- 6 years experience in projects with USAID and AUC project.
- Coordination work Experience of more than 6 years.
- Director of the Training and Professional Development Services Department at the University Center for Professional Development.

Education

Faculty of Arts, Department of Psychology, Sohag University (2018)
Graduation grade: Very good, with first class honors

Faculty of Arts, Department of Psychology, Sohag University,
2020 Pre-Master, expected to graduate in 2021.

Experience

Demonstrator, Department of Psychology, Faculty of Arts, Sohag University (2025-)

- Co teaching undergraduate students.
- Delivering specialized curriculum for students.
- Leasing among the faculty administration and the students.

Field Coordinator of ending violence against women and girls project at Sohbat Al-Khair Association, funded by CARE Egypt. (2023- 2024)

- Preparing the procedural plan and field follow-up.
- Participate in training volunteers and facilitators and evaluate their performance.
- Establishing partnerships with associations and supporting bodies.
- Supervising the implementation of surveys and field studies.
- Preparing monthly and quarterly reports.

Creativa Hub in Sohag Universty at EGYPT (2022-2023)

Career Development Advisor and Employability trainer

- Prepare material of training and sessions
- present training , workshops and individual sessions on topics (soft skills , job search, CV writing, interview skills, career planning)
- present personal interviews with students applying for training and jobs.

University Center for Career Development (UCCD) (2019- 2022)

Coordinator and logistic support:

- communicate with the various authorities to provide training needs.
- Design and implement training plans.
- Prepare financial reports.
- carry out the process of follow-up and evaluation of the training and professional processes.
- document and advertise all services.

- advise university students and help them determine their own career path.
- technical management of a team of volunteers.

Career Development Advisor Department:

- Prepare career material.
- present workshops and individual sessions on topics (job search, CV writing, interview skills, career planning)
- present personal interviews with students applying for training and jobs.

Financial education Freelancer trainer by ILO . (2023)

- Prepare financial material.
- present workshops and individual sessions
- present personal interviews with students for financial plans

UNICEF and the Ministry of Youth and Sports (2022) trainer of Natsharak program

- Training young adults from the age of 13:18 on social initiatives.
- Follow-up the quality of writing initiatives with children.
- Supervising the implementation of initiatives with children in villages.

Pioneers Foundation in Egypt (2022)

trainer for the character building program

- Develop a training plan and follow up.
- Creating and developing activities to simplify educational content.
- Develop training programs to develop the performance of trainers.

Etjah org ,sohag , Egypt (2019)

Facilitator at Yeah project

- prepare and train sessions of Entrepreneurship for teenagers in sohag
- train the starch from the age of 13:18 age.

Ajyal Foundation –Qaiam wa hayaah

(2018) Social skills coach

- train young people from the age of 10: 18 on societal value.
- trained in more than 10 schools.
- delivered sessions about values for students at schools, and create “enta msh lwahdk” initiative.

Life Makers Foundation (2016)

trainer

- The Hope and Childhood Technology Literacy Project sponsored by Samsung.
- Guardians of the Future project to raise awareness of the harms of addiction.
- 1000 Lives Project – Fundraising training and case studies.

Masr Ta3mal–Egypt (2015–2018)

trainer

- prepare training materials for labor market skills.
- train university students inside and outside the university campus.
- organize with the rest of the team at major conferences and event.

Courses

International Labor Organization (ILO)

(2021)

Effective Communication with students with visual, hearing, Mental, Physical Disabilities .

workshop for issues you face with visual, hearing ,Physical and mental disabilities so that we make sure we address your needs either in the workshop or in the guidelines that will be developed.

Facility survey training

- prepare and implement the facility surveys process from identifying the problem, designing the survey form, implementing the process of data collection and analysis, preparing the report and the final presentation.

The American University in Cairo

(2020-2021)

Facilitate career guidance training form (NCDA)

- train students and graduates the career planning process.
- train students and graduates to write a CV and write a cover letter.
- train students and graduates to prepare for job interviews and conduct virtual interviews.
- trainee to build strong working relationships with businessmen and civil society institutions.

International Labor Organization (ILO)

(2020)

Integration of the disabled training

- trainee on the concept of inclusion for people with disabilities and how to complete the process of inclusion and solve problems with the available resources
- Understand the spatial facilities for university integration work.

Aspire Foundation in Egypt

(2020)

Training of Employability trainers

- how to identify training needs.
- prepare scientific materials.
- prepare the training period and interactive activities.

I career Foundation in Egypt

(2020)

Entrepreneurship coaching training

- trainee to prepare a business model.
- trainee to identify the marketing idea of a successful project.
- Getting to know business incubators and accelerators.

Skills

Language skills

- Arabic: Fluent
- English: very good (writing, understanding and reading)

Computer Skills

- Microsoft Office: Excellent (Word, Excel, PowerPoint, Publisher, and Outlook)

