



AMR SAYED SHARAWY

Teaching Assistant at FOC.CU

Objective

Seeking a challenging environment at a reputable organization where my background and my experience can be well utilized and gaining more creative and innovative methods for research and training.



01022362235



amr_sharawy@foc.cu.edu.eg



Sixth of October - Giza

Personal data

- **Marital status:** Married
- **Birth Date:** 1/2/1989
- **Nationality:** Egyptian
- **Military obligation:** Exempted

Experience

• Teaching Assistant

- Cairo University, Faculty of Commerce, Business Administration Department
- 2017 - Present
 - Engaged in teaching undergraduate courses in Business Administration
 - Participated in academic research and contributed to departmental projects.

• Demonstrator

- Cairo University, Faculty of Commerce, Business Administration Department
- 2012- 2017
 - Assisted in course instruction and supported faculty members with research tasks.

• Banker

- Banque Misr
- 2011-2012

• Retail Agent

- Vodafone Egypt
- 2010-2011

• Customer Service Representative

- Etisalat Misr
- 2010-2011

• Summer Internship

Banque Misr

- **2007**
- Gained hands-on experience in banking operations, customer service, and financial transactions.

Credit Bank and Agricultural Development.

- **2007**
- Print clients financial statements and learn how to feed the customers back with all needed information

Arab bank

- **2008**
- Responsible for supporting the staff (Credit Cards Reissuing Mission).

NSGB

- **2009**
- Dealing with Customer As Teller.
- Gaining more information about Back Office transactions.

Expertise

- Management Skills
- Creativity
- Digital Marketing
- Negotiation
- Critical Thinking
- Leadership

Language

- English Professional
- Classical Arabic

Education

- **PhD Candidate in Business Administration**
 - Cairo University, Faculty of Commerce, Class of 2022
- **Pre-PhD Qualification in Business Administration**
 - Cairo University, Faculty of Commerce, 2018-2020
- **Master's Degree in Business Administration**
 - Cairo University, Faculty of Commerce, 2017
- **Bachelor of Commerce in Business Administration**
 - Cairo University, Faculty of Commerce, 2010
 - Graduated with Very Good

Academic and Administrative Roles

- **Member, Quality Assurance Unit**
Cairo University, Faculty of Commerce
- **Member, Crisis Management Unit**
Cairo University, Faculty of Commerce
- **Member, Scheduling Committee**
Cairo University, Faculty of Commerce

Certifications and Course

- **English Language Courses**
 - The American University in Cairo, 2008
- **Basic Business Skills Acquisition (BBSA)**

Future Generation Foundation (FGF) in Cairo University , 2010
that include :

- Developed Language and Computer Skills
- Enhanced Presentation & Project Development Skills
- Acquired Basic Business Skills including: Marketing, Sales, Banking, Accounting, Business Correspondence and Report Writing.

Skills

- **Languages:** Proficient in English (certified courses completed).
- **Technical:** Advanced proficiency in Microsoft Office Suite, particularly Excel and Word.
- **Interpersonal:** Capable of working long hours under pressure and collaborating effectively within teams.

Hobbies and Interests

- **Traveling and Reading:** Enjoy exploring new places and reading diverse genres.
- **Music:** Passionate about listening to and discovering new music.
- **Technology:** Enthusiastic about the latest technological advancements and innovations.
- **Mentoring:** Committed to guiding and supporting others in their personal and professional growth.
- **Volunteering:** Actively involved in community service and volunteer work.

Professional Experience

• Trainer

Professional Management Expertise Center (PMEC)

- **2019 - 2020**
- Responsible for delivering customized training programs in management aspects for the employees of Eastern Company Employee Company

Cooperation Petroleum Company (CPC)

- **2022-2023**
- responsible for delivering customized training programs in Marketing for the staff of the company,

Arab Organization for Industrialization (AOI)

- **2023 - till now**
- responsible for delivering customized training programs in management aspects specifically in : marketing , sales , inventory control.