

# Haya Elshawrby

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## Objectives

To build a long-term profession as a teacher that will offer endless opportunities for career growth and to keep up with cutting-edge educational technologies.

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## Education

2024-Present	Master's Degree in Education.
2023-2024	Pre-Master in Educational Administration.
2022-2023	Specific Diploma in Educational Administration.
2021-2022	Professional Diploma in Educational Technology.
2015-2019	Faculty of Education, English Department, Benha University.
2015	Mustafa Kamel International Language School. Grade 94%.

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## Work Experience & Internships

2019-Present	Work Experience, Delta Technological University, Menofia Industrial City. <ul style="list-style-type: none"><li>• Training Coordinator at University Centre for Career Development.</li><li>• English Teaching Assistant.</li><li>• Quality Assurance and Measurement Department Officer.</li><li>• Strategic Planning Department Officer.</li><li>• Representative of the Department in the Occupational Safety and Health Committee at the University.</li><li>• Member of the University's Measurement and Evaluation Centre.</li></ul>
April 2021	Intern, Menofia University. <ul style="list-style-type: none"><li>• Evaluated the level of performance in Quality Assurance Department.</li><li>• Participated on follow up on the evaluation and academic accreditation.</li><li>• Trained on Develop and implement the strategic plans for the college.</li></ul>
May 2021	Intern, Faculty of Engineering, Menofia

- Trained on assessment of quality standards and academic accreditation in the Faculty of Engineering.
- May 2021      Intern, Faculty of Commerce, Menofia.**
- Defined the mission of educational objectives and strategy within a specific timetable.
- 2018            Intern, Medhat Talaat Language School, Benha**
- Arranged learning resources to achieve curriculum goals.
  - Improved methods for teaching the English language.
- 2017            Intern, 25 January Preparatory School, Benha.**
- Developing the learner's ability to work collectively.
  - Improved methods for teaching the English language.
- Summer 2017      English Instructor, Star kids Academy, Benha.**
- Managed pupil behaviours, applying appropriate and effective measures in cases of misbehaviour.
- Summer 2016      English Instructor, Smile Academy, Benha.**

## **Activities & Certifications**

- **Attended a training workshop on Artificial Intelligence organized by the Ministry of Communications and Information Technology in collaboration with the Information Technology Industry Development Agency (ITIDA), Cairo University.**
- **Attended a training workshop on Project Management organized by the Ministry of Communications and Information Technology in collaboration with the Information Technology Industry Development Agency (ITIDA), Cairo University.**
- **Participated in the Occupational Safety and Health Forum organized by El-Araby Group as an official representative of Delta Technological University.**
- **Attended University Centre for Career Development Annual Networking Event(Career Readiness MoHESR Vision 2023).**
- **Attended 2 Days Networking With 3 Technological University Centre's for CareerDevelopment with ASPIRE Team, New**

### **Administrative Capital, ST REGIS.**

- **Attended a week-long Course in Career Development with Facilitators, AUC.**
  - **Attended Nile TESOL 2024 in American University in Cairo.**
  - **Attended Fundamentals of digital transformation Course.**
  - **Participated at (SMILE) Team for Developmental and Social Engagement, Faculty of Education.**
  - **Attended Entrepreneurship KAP Online Program, Faculty of Computers and Information, Benha University**
  - **Certificate Participated in (MURF) for Developmental and Social Engagement, Delegate in HR Section, Benha University.**
  - **Attended Recognition in Herby Human Resources Developing Conference by CIC.**
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### **Skills**

- **Computer skills:** Microsoft office (Word, Excel, and Power Point).
- **Languages:** proficiency in English.