

Haya Elshawrby

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Objectives

To build a long-term profession as a teacher that will offer endless opportunities for career growth and to keep up with cutting-edge educational technologies.

Education

- 2024-Present** **Master's Degree in Education.**
- 2023-2024** **Pre-Master in Educational Administration.**
- 2022-2023** **Specific Diploma in Educational Administration.**
- 2021-2022** **Professional Diploma in Educational Technology.**
- 2015-2019** **Faculty of Education, English Department, Benha University.**
- 2015** **Mustafa Kamel International Language School. Grade 94%.**
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Work Experience & Internships

2019-Present **Work Experience, Delta Technological University, Menofia Industrial City.**

- Training Coordinator at University Centre for Career Development.
- English Teaching Assistant.
- Quality Assurance and Measurement Department Officer.
- Strategic Planning Department Officer.
- Representative of the Department in the Occupational Safety and Health Committee at the University.
- Member of the University's Measurement and Evaluation Centre.

April 2021 **Intern, Menofia University.**

- Evaluated the level of performance in Quality Assurance Department.
- Participated on follow up on the evaluation and academic accreditation.
- Trained on Develop and implement the strategic plans for the college.

May 2021 **Intern, Faculty of Engineering, Menofia**

- Trained on assessment of quality standards and academic accreditation in the Faculty of Engineering.
- May 2021 Intern, Faculty of Commerce, Menofia.**
- Defined the mission of educational objectives and strategy within a specific timetable.
- 2018 Intern, Medhat Talaat Language School, Benha**
- Arranged learning resources to achieve curriculum goals.
 - Improved methods for teaching the English language.
- 2017 Intern, 25 January Preparatory School, Benha.**
- Developing the learner's ability to work collectively.
 - Improved methods for teaching the English language.
- Summer 2017 English Instructor, Star kids Academy, Benha.**
- Managed pupil behaviours, applying appropriate and effective measures in cases of misbehaviour.
- Summer 2016 English Instructor, Smile Academy, Benha.**
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Activities & Certifications

- **Attended a training workshop on Artificial Intelligence organized by the Ministry of Communications and Information Technology in collaboration with the Information Technology Industry Development Agency (ITIDA), Cairo University.**
- **Attended a training workshop on Project Management organized by the Ministry of Communications and Information Technology in collaboration with the Information Technology Industry Development Agency (ITIDA), Cairo University.**
- **Participated in the Occupational Safety and Health Forum organized by El-Araby Group as an official representative of Delta Technological University.**
- **Attended University Centre for Career Development Annual Networking Event(Career Readiness MoHESR Vision 2023).**
- **Attended 2 Days Networking With 3 Technological University Centre's for CareerDevelopment with ASPIRE Team, New**

Administrative Capital, ST REGIS.

- **Attended a week-long Course in Career Development with Facilitators, AUC.**
 - **Attended Nile TESOL 2024 in American University in Cairo.**
 - **Attended Fundamentals of digital transformation Course.**
 - **Participated at (SMILE) Team for Developmental and Social Engagement, Faculty of Education.**
 - **Attended Entrepreneurship KAP Online Program, Faculty of Computers and Information, Benha University**
 - **Certificate Participated in (MURF) for Developmental and Social Engagement, Delegate in HR Section, Benha University.**
 - **Attended Recognition in Herby Human Resources Developing Conference by CIC.**
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Skills

- **Computer skills:** Microsoft office (Word, Excel, and Power Point).
- **Languages:** proficiency in English.