

Mahmoud Reda Alekhnawy

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Work experience:

Senior Recruitment & Employer Relations Officer- University center for career development
[UCCD]- University of Sadat City [USC] 2019- present

- Coached about **(3000)** students and graduates on career development skills and Entrepreneurship.
- secured about **(200)** jobs for university graduates.
- Organized **(50)** information sessions and recruitment events, and about **(2500)** students benefited from this service.
- supervised **(3)** surveys of labor market surveys in Sadat City.
- Supervised the implementation of **(4)** employment surveys for University of Sadat City graduates.
- Supervised the implementation of **(8)** round tables for employers.

Physical education teacher – ALEBDAA schools- Kingdom of Saudi Arabia [KSA] 2017 – 2019

- Educated about **(800)** students.
- Coached school's swimming team.

Athlete specialist - University of Sadat City 2014 – 2017

- Coached over **(300)** students on scouting.
- Set up and organized **(6)** scouting festivals.
- prepared and organized sports tournaments and student activities.

Education:

Bachelors of physical education- Menoufia university- Sadat City branch [very good] 2012

Awards:

The ideal teacher – Alebdaa schools- ministry of education – KSA 2018

Volunteering:

volunteer in the scouting team- team member.

1997- 2008

volunteer in the scouting team- team leader.

2014- 2019

Language: Very good writing, reading, and speaking [English]

Computer skills: Very good at dealing with Word, Excel, SPSS, Access, R Studio and PowerPoint.

Courses and training programs:

No.	Course	provider
1	Certified Professional Trainer [CPT]	American Chamber of Commerce
2	Career development Facilitation (CDF)	The American University in Cairo [AUC]
3	Building the capacity of UCCD staff on how to implement the surveys and benefit from them	International Labour Organization (ILO)
4	Digital marketing	American Chamber of commerce
5	Entrepreneurship [TOT]	AUC Venture lab
6	Training of trainers [TOT]	IBCT
7	ICDL	ECDL foundation
8	Customer Service	EDRAAK
9	Quality Standards	Saudi Ministry of Education
10	Basics of Active Learning	Saudi Ministry of Education
11	Security, Safety and First Aid	Saudi Ministry of Education
12	Student Psychological Security	Saudi Ministry of Education
13	Google Educational Applications	Saudi Ministry of Education
14	Creative Thinking Development	Saudi Ministry of Education
15	Active Learning	Saudi Ministry of Education
16	Multiple Intelligences	Saudi Ministry of Education
17	Rehabilitation of assistant commander of a scout unit	Egyptian Air Scout Association
18	Refinement and preparation of scout supervisors	General Union of Scouts
19	Fitness specialist	Sports Professions Association
20	Technical Gymnastics Training	Egyptian Gymnastics Federation
21	Sports injuries and physical rehabilitation	Life coaching international academy
22	Lifesaving	International lifesaving federation