Mohamed Saeed Ismail

Mohamed-saeed@alexu.edu.eg



Objective

An Experienced Business lecturer with a wide range of knowledge and skills that encourage students' interest in Learning and development.

Education

Since October 2023 Master's Degree, Human Resources Management

Faculty of Business, Alexandria University Alexandria, Egypt

Currently pursuing a Master's degree in Human Resources Management with a research focus on brain drain among Egyptian

GPA: 3.499 (B+)

From September

Faculty of Business, English Section Alexandria University

2015 to Major : Business ; Management Track

September Grade: Excellent with honor

Bachelor

2019

Work experience and Training

Since 2025

Trainer

Creativa Damanhur

Delivered soft skills training sessions to help students enhance communication, teamwork, and leadership abilities.

Mentored individuals in career planning, goal setting, and skill development through one-on-one coaching.

Designed and facilitated interactive workshops to build confidence and prepare students for professional success.

Since 2025

Teaching Assistant

Alexandria National University Alexandria

Delivered course content, assigned assessments, and supported students' understanding through clear explanations and academic quidance.

Since

Certified Professional Trainer

January 2024 American Chamber of Commerce Alexandria

Design and develop training programs tailored to meet the specific needs of target audiences.

Conduct needs assessments to align training content with learner and organizational objectives.

Create comprehensive training blueprints, including learning outcomes, content modules, and evaluation methods.

Evaluate training effectiveness and apply feedback to improve future programs.

Since July

Career Development Specialist

2021

University Center For Career Development Alexandria University

Guide Students in Career Exploration and Planning.

Deliver Targeted Workshops For 300+ Students.

Provide Individualized Career Coaching.

Help 250+ Students to build a winner resumes.

Provide services like mock interviews to help students pass in interviews.

Since

Teaching Assistant

March 2021

Faculty of Business, English Section Alexandria

Contribute to Academic Research and Scholarship.

Explain and Summarize the most important topics for students.

SupportStudent Success Through Assistance in Sections.

From August

rom 🖣 Trainee

Faisel Islamic Bank Alexandria

2018 to September Gained exposure to the bank and its various sectors.

eptember Observed how to deal with different types of customers.

2018

Extracurricular Activities

From April 2018 to

October

2018

Human Resources Manager

HR Staff Member

CLOUDS Bibliotheca Alexandria / Arab Academy for Science, Technology & Maritime Transport (AASTMT)

Interviewed and selected convenient staff members.

Explained the role of HR staff members.
Conducted academic and soft-skill sessions for staff members.

Reported any progression to the project manager during the project.

From March

2017 to November

Alexandria Volunteering for Awarness and Development (A.V.A.D Club) Alexandria

Interviewed participants applied in different positions.

2018 Prepared a full plan to lead a project in HR Sector.

Extracurricular Activities

From

♦ HR Staff Member

February 2017 to May 2017 Simulation of Banking Sector (SBS) Bibliotheca Alexandria

Interviewed and selected the participants of the project.

Raised awareness of the guidelines and the code of ethics during the project.

Created a profile at the end that shows the improvement curve for each participant.

Courses

From July 2019 to October 2019 Microsoft Office Suite (MOS) Course

Linked-in Learning Online

Microsoft Word - Power Point - Outlook

From Intensive Entrepreneurship course

January EBI Alexandria 2018 to (Basic guide to s

(Basic guide to start a private business)

2018 From January 2016 to February

2016

February

Commercial Excel Training Program.

Faculty Of Business Alexandria University

Languages English

B2 Level