

Sara Mohamed Fadly Abouyoussef

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Education

Pre-Master's Degree in Financial Accounting, Ain Shams University, Egypt,
Oct 2024 – present

Bachelor of Business Administration, Damanhour University, Egypt, 2023

- **Major:** Accounting
- **Degree:** Excellent, 91.68%

High School Diploma, Higher Ground Academy, Minnesota, The U.S., 2018

- **GPA:** 3.17

Experience

Career Development Specialist, University Center for Career Development (UCCD), Aug 2024 – present

- **Counsel** students on career exploration, job search strategies, and professional development.
- **Develop** and **deliver** workshops and presentations on resume writing, interviewing skills, networking, and other career-related topics.
- **Assess** student career interests, skills, and values using various assessment tools.
- **Facilitate** mock interviews and provide constructive feedback.
- **Critique** resumes and cover letters, providing detailed feedback to enhance their effectiveness.

Communication Specialist, UCCD, Feb 2024 – present

- **Coordinate** and **execute** marketing campaigns on Facebook to increase student engagement with career development programs.
- **Develop** and **deliver** career workshops related to career planning and job search strategies.
- **Produce** video content, including tips and tricks for resume writing and interviewing.
- **Organize** and **execute** engaging online competitions on platforms like Facebook to increase student participation.
- **Lead** and **mentor** a team of three volunteers, coordinating their efforts to support communication initiatives.

Teaching Assistant, Administrative Sciences, King Salman International University (KSIU), Dec 2023–present

- **Provide** individual academic support to students during office hours.
- **Lead tutorial or review sessions to reinforce accounting concepts.**
- **Guide** students through practice problems step-by-step, explaining formulas, calculations, and accounting principles
- **Provide** constructive feedback to students on their academic performance.
- **Manage** course content on the Learning Management System (LMS).
- **Design** and **conduct** interactive tutorial sessions using platforms like Quizizz and Kahoot to enhance student engagement.

English Private Tutoring, EFA Academy, 2020–2023

- **Developed** and **delivered** individualized lesson plans
- **Explained** complex concepts in a clear and understandable way
- **Motivated** and **encouraged** students

Educational Videographer & Narrator, Cerebral, 2020–2022

- **Utilized** the provided online platform effectively, including incorporating multimedia tools and interactive features to enhance engagement.
- **Participated** in professional development opportunities to stay current with best practices in online education and American curriculum standards.

Extra-curricular Activities

IMA Board Member & MC Volunteer, Institute of Management Accountant (IMA), Cairo Chapter, May 2023–present

- **Develop** and **implement** policies and procedures to ensure the effective operation of the IMA, Cairo chapter events.
- **Represent** the IMA at external events and meetings, and **advocate** for the interests of IMA members and the accounting profession.
- **Collaborate** with other board members and committees to achieve organizational goals.
- **Ensure** compliance with IMA's ethical standards and guidelines.
- **Host** the opening statement, **energizing** and **exciting** the audience about the event's program and objectives.
- **Welcome** attendees and **set** a positive and professional tone.
- **Introduce** speakers, presenters, and performers.
- **Manage** the event's schedule and timing.
- **Coordinate** with event organizers and technical staff.
- **Ensure** smooth transitions between program segments.
- **Thank** speakers, sponsors, and attendees.

Research & Development, Enactus, Damanhour University, 2022

- **Conducted** market research to understand community needs and identified potential areas for Enactus projects.
- **Analyzed** data and trends to find gaps in existing solutions and opportunities for innovative interventions.
- **Collaborated** with community stakeholders to gather feedback and ensure project relevance.

Mock Trial, Minnesota State Bar Association, 2018

- **Reviewed** witness statements and evidence thoroughly to understand your role and accurately answer questions.
- **Answered** truthfully and confidently under direct and cross-examination, staying in character and within the bounds of the case.
- **Conveyed** appropriate emotions and reactions while adhering to the rules of courtroom conduct.

Youth in Government, Young Men's Christian Association (YMCA of the USA), 2017

- **Ran** for simulated government positions.
- **Learned** about campaign strategies and communication techniques.
- **Experienced** the democratic process firsthand.

Speech, Minnesota, 2016

- **Memorized** and **recalled** information accurately.
- **Spoke** with clarity and confidence, controlling my voice and body language effectively in front of large audiences.

Certificates

Part 1 Certified Management Accountant(CMA), Institute of management Accountant(IMA), Feb 24th, 2025

Certified Professional Trainer(CPT), American Chamber of Commerce (AmCham), Egypt, Oct 11th, 2024

Skills

Computer Skills

- Microsoft Suite
- Quickbooks
- TravsPay

Language Skills

- Arabic: Mother Tongue
- English: Fluent