

Education

2021 - Present

Master's degree in information systems

Department of information Systems and Computers, Faculty of Commerce, Alexandria University.

2014 - 2018

Bachelor's Degree, Management Information Systems Major

Department of information Systems and Computers, Faculty of Commerce, Alexandria University.

Grade: Very Good with Honors (Ranked First in class).

Modules: Databases development 1, Databases development 2, Analysis and design of systems, Information Technology Infrastructure, Object Oriented Programming, Integrated information System, Electronic Commerce

Graduation Project: **Oqtouf** is a community platform for an organic product, which allows the sale of organic products such as fruits, vegetables. It is focus on e-commerce, online advertising, digital streaming, and artificial intelligence.

Work Experience

2022 - Present

Data and Information Senior at University Centers for Career Development (UCCD), Alexandria University

- Develop and manage UCCD Internet presence.
- Provide user support and training to UCCD staff on how to use educational and administrative information systems.
- Market and promote the office's recruitment and career programs and events among various constituents using various tools (print, social media, etc.)
- Maintain and update UCCD's website
- Provide submissions for office career publications and electronic communications.
- Assist staff in design and maintenance of database management systems.
- Establish priorities, policies and procedures for data collection and management.
- Develop mechanisms for tracking and reporting data/statistics using monitoring and evaluation systems (MEL system)
- Coordinate annual follow-up survey of graduates including collection of survey information, supervision of data entry, and generation of statistics/results, edit and produce annual survey report.
- Analyze labor market information in Egypt yearly
- Support the center services to students including – and not limited to – workshops, trainings.
- Monitor the students' attendance in Training Programs and ensure consistency in data collection, analysis and reporting.

2021 - Present

Demonstrator at Department of Information Systems and Computers, Faculty of Commerce, Alexandria University.

- Teach students in the Sections (Courses: Databases development 1, Databases development 2, Analysis and design of systems, Information Technology Infrastructure, Object Oriented Programming, Integrated information System, Electronic Commerce)
- Assist with graduation projects.
- Coach of students in laboratories
- Monitor students in exams.
- Conduct the control functions of reviewing, organizing, and monitoring the results of exams.

2020 – 2021

Data Analyst at Andalusia Group for Medical Services.

- Compiling and organizing health care data.
- Analyzing data using Excel and Power BI to assist in delivering optimal health care management and decision-making.
- Investigating data to find patterns and trends.
- Understanding health care business operations.
- Utilizing different data sources for analyses.
- Converting data into usable information that is easy to understand.
- Developing reports and presentations.
- Communicating analytic insights to management.

2018 - 2020

Demonstrator at Egyptian Institute of Alexandria Academy of Management and Accounting.

- Taught students in the Sections (Courses: Fundamentals of Databases, Analysis and design of systems, Introduction to operating systems, Fundamentals of Structural Programming, and Development and design of web applications)
- Assisted with graduation projects.
- Trained of students in laboratories.
- Monitored students in exams.

Training& Courses

- Developing Microsoft SQL Server Course in **NEW HORIZONS CENTER [2016]**
- Querying Microsoft SQL Server Course in **NEW HORIZONS CENTER [2016]**
- Developing Data Access Solutions with Microsoft Visual Studio Course in **NEW HORIZONS CENTER [2016]**
- Programming In C# Course in **NEW HORIZONS CENTER [2016]**
- Data Science and Big Data Analytics in **Electric Membership Corporation DELL Academic Associate. [2017]**
- Sessions and Orientations of (SOFT SKILLS) at **Enjaz Masr Enterprise. [2017]**

- Human Resources Management Courses and Workshop in (Leadership-Teamwork - Motivation-Negotiation) **at Enjaz Masr Enterprise. [2018]**
- Entrepreneurship Diploma **at InnovEgypt. [2018]**
- Python and Data analytics **at Future Work is Digital (FWD) powered by ITIDA [2021]**
- Facilitating Career Development Training **at American University in Cairo (AUC) [2022]**
- Labor Market Information Training **at American University in Cairo (AUC) [2023]**

Skills

Computer Skills:

R studio, Tableau, Microsoft Office Specialist, Power BI, PHP, CSS & CSS3, HTML & HTML 5, SQL SERVER, C#, MYSQL, OOP,BOOTSTRAP3, PHOTOSHOP, Digital Marketing, data analysis, ICDL Advanced

Languages: English (good reading, writing, and speaking)