## **Mahmoud Enab**

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#### **Education:**

Master's researcher in Nursing Administration Sciences

Faculty of Nursing Tanta University (TU), Tanta, Egypt, Grade (Very Good)

Bachelor of Nursing Sciences

Faculty of Nursing (TU), Tanta, Egypt, Grade (Excellent with Honors)

#### **Work Experience:**

# Relation and recruitment officer, University Center for Career Development (UCCD), medical campus, Tanta University, Egypt

- Establish and maintain communication with over 130 companies and institutions.
- Successfully secured 100 student training opportunities in 7 different locations.
- Published over 250 job advertisements for students and graduates.
- Negotiate and organize three recruitment events at the center.
- Execute three major scientific events for students and graduates of the Faculty of Nursing, dentistry, and the Faculty of Pharmacy (**Nursing Horizons-Dentistry Horizons -Pharmacist Horizons**).
- Conduct 8 knowledge sessions on job market skills with experts.
- Coordinate and manage a team of 6 people to ensure the successful execution of all events and activities.

# Oct 2024 – present

- Build strong partnerships with external stakeholders to support career development initiatives.
- Delivered a 4-round entrepreneurship program for 90 students and graduates.
- Conducted 12 one -one sessions with entrepreneurs to refine ideas and evaluate their work.
- Organized two exhibitions for entrepreneurs at the University Career Development Center, featuring over 8 small business owners and startup founders.
- Hosted introductory sessions with renowned entrepreneurs for 50 students and graduates from Tanta University.
- Delivered workshops on stress management for 75 students and graduates.

## Freelance Business Trainer, Creativa Hub Tanta, affiliated with the Ministry of Communications, Tanta, Egypt.

# April 2025 – present

- Conducted 3 rounds of the program with 40 teams and 40 innovative ideas.
- Held over 10 individual sessions with teams to monitor the implementation of their ideas and provide necessary support.

- Contributed to developing the educational content taught in the program, enhancing participants' skills.
- Worked on developing effective strategies to support entrepreneurship and raise awareness of available opportunities.

### Training and Development Officer, Nursing Syndicate of Gharbia, Tanta, Egypt.

- Implemented approximately 18 training courses, benefiting around 540 nurses.
- Conducted courses in critical care, emergency response, and neonatal care.
- Developed training materials and curricula to enhance the skills and knowledge of nursing professionals.

## Career Development Specialist, University Center for Career Development (UCCD), medical campus, Tanta University, Egypt

- Made short-term and long-term marketing plans for the center's activities.
- Conducted personal interviews for 1,100 students annually to participate in the center's activities.

## Oct. 2023 - Oct. 2024

Oct 2022 -

present

- Conducted 55 individual sessions to resume critique, mock interviews, and develop career plans.
- Conducted 11 workshops for about 390 students on resume writing, interview techniques, job searching, career planning, and stress management.
- Coordinated and organized online and offline courses (two courses) monthly.
- Led a team of ten volunteers to manage tasks for the center.
- Shot 15 career awareness videos annually.

### Nursing clinical instructor, Technical Institute of Nursing, Tanta University, Egypt

- Teaching 3 sections to 90 students in fundamentals of nursing weekly.
- Teaching 2 sections to 60 students in the administration of nursing weekly.
- Responsible for academic guidance for 100 students annually.

### Oct. 2022present

- Training 35 students in medical and awareness-raising activities annually.
- Participating, leading a student team, and being honored in two scientific nursing conferences for the years 2023-2024.
- Supervising student activity at the institute.
  Participation in the committee for evaluating scientific books and purchasing the necessary scientific books for the library.

#### Critical staff nurse, Saudi German hospital, Cairo, Egypt.

- Nursed and cared for 360 critical patients in intensive care units annually.
- Cared for coronavirus cases among foreigners, diplomats, and senior Egyptian leaders.

## Oct 2019 – Oct 2022

- Conducted an educational lecture for nursing staff in intensive care units weekly.
- Operated and managed advanced medical equipment in the ICU.
- Was part of a specialized team of 4 members responsible for ECMO cases in the hospital.

- Worked directly with 5 patients on ECMO (Extracorporeal Membrane Oxygenation) machines.
- Collaborated with multidisciplinary teams to ensure high-quality patient care.
- Monitored and documented patient progress, ensuring accurate medical records.
- Provided emotional support and education to patients' families regarding their conditions and treatment plans.

### Oct 2017 – Oct 2019

# Cardiac Care and Catheterization Nurse, Dar El Qalb Center, El Mahalla El Kubra, Egypt

- Provided nursing care for over 800 patients annually in the cardiac care and catheterization unit.
- Prepared patients for cardiac catheterization procedures, including pre-operative assessments and education.
- Monitored and followed up on patient conditions before and after procedures.
- Assisted in cardiac catheterization procedures as a catheterization nurse multiple times.

#### Dialysis Nurse, Multiple Centers, El Mahalla El Kubra, Egypt

 Managed a shift of 15 patients and supervised a team of 8 nurses in dialysis units.

# Oct 2013- Oct 2019

- Provided dialysis care for patients in intensive care units (ICUs) upon request across hospitals in El Mahalla El Kubra.
- Ensured the safe and effective operation of dialysis machines and equipment.
- Monitored patients' vital signs and responded promptly to any complications during dialysis sessions.
- Educated patients and their families on dialysis procedures and post-treatment care.

#### **Extracurricular Activities:**

- Member of the Central Committee for Human Rights at Mostkbal Watan Party in Gharbia Governorate.
- Member of the Nursing Syndicate's Board of Directors.
- Head of Training and Development at the Nursing Syndicate
- Former Assistant Secretary for Youth Affairs at the Nation's Future Party (Secretariat of El Mahalla El Kubra Center).
- Assistant Secretary for the Training and Development Committee at Sanad Youth Foundation in Gharbia, affiliated with the Ministry of Youth and Sports.
- Former Volunteer at the " Haya Karima " Initiative in Gharbia Governorate.
- Nursing and Infection Control Instructor at E-ACT Medical Training Center.
- Former Volunteer Trainer for the Gharbia Volunteer Team under the leadership of His Excellency the Governor.
- Former Coordinator of the "Achieve Your Dream" Program for Youth Initiatives in Gharbia Governorate.

- Trainer at the Medical Academy of Medical Heroes.
- Ambassador of the General Federation of Youth Centers in Egypt.
- Member of the Field Monitoring Committee in Gharbia Governorate, affiliated with the Ministry of Youth and Sports.
- Former Volunteer at the Fund for Drug Control and Addiction in Gharbia.
- Former Coordinator and Facilitator of the "Dawi" Initiative at the National Council for Childhood and Motherhood.
- Former Campaign Coordinator of "Share "Salam" at the Ministry of Youth and Sports.
- Member of the Research Council at the Faculty of Nursing.

#### **Skills:** Computer • Microsoft Office (Word- Excel – PowerPoint) – Very good Languages • Arabic (Native Language) English (very good) Courses: Certified career services provider (CCSP), The National Career Development 2025 Association (NCDA). Facilitating Career Development (FCD), The National Career Development 2023-2024 Association (NCDA) and American university of Cairo (AUC) Entrepreneurship training of Facilitators (EToF), Venture lab, School of 2024 business, American university of Cairo (AUC). Certified professional trainer, American Chamber for Commerce in Egypt 2024 Foundations in market mapping and partnership building, Inspire 360-Degree 2024 solutions, Cairo, Egypt. Advanced cardiovascular life support, American Heart Association, Hayah 2019 Training Center, Cairo, Egypt. Basic life support, American Heart Association, BAU Center, Cairo, Egypt 2019